

# **Girdwood Trails Committee Operating Procedures**

The Girdwood Trails Committee (GTC) advocates for, protects, and maintains all trails in the Girdwood valley. The GTC reports to the Girdwood Board of Supervisors.

## **I. Meetings**

- Regular meetings are held the first Tuesday of each month, unless a national holiday or other important event conflicts.
- Meetings are open to all interested people.
- A previously published agenda is followed at each meeting.
- The chair, vice-chair, or designee leads the meeting; the secretary or designee takes and publishes minutes of the meeting.
- Format is an open forum; Robert's Rules of Order will be followed when necessary.

## **II. Voting Membership**

- Voting members are defined as Girdwood residents or property owners who have attended four or more meetings in the last 12 months.

## **III. Elections and Officers**

- The GTC officers are chair, vice-chair, and secretary.
- Elections are held once a calendar year, preferably in January.

## **IV. Funds**

- Per agreement, committee money is independently held with Girdwood, Inc.
- The Parks and Recreation employee or Committee Chair may request funds from Girdwood, Inc.

## **V. Modifications to This Document**

- Voting members may modify this document with a majority vote.

Girdwood Trails Committee  
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