



Board of Delegates Meeting

Wednesday, March 19th, 6pm-8pm

In Person: FCC Conference Room

Zoom Meeting: <https://us06web.zoom.us/j/89600528663> | Meeting ID: 896 0052 8663

Part I – The Board Meeting

ACTION	ESTIMATED TIME
1. Meeting Opening – Chair Edgington 1.1. Roll Call	5 minutes
2. Consent Agenda 2.1. Approval of Agenda 2.2. Approval of Minutes	5 minutes
3. Education Topic – Staff 3.1. April Volunteer Recognition Month 3.2. Website Update	10 minutes
4. Discussion Topic – Full Board 4.1. Vision thru Action 2025 Follow up	10 minutes
5. Discussion Topic – Executive Committee 5.1. Procedure for Mailers	10 minutes
6. Discussion Topic – Executive Committee 6.1. By-Law Committee	5 minutes
7. Comment Period	<i>If Applicable</i>
8. Move to second agenda	--

Community Councils Center 1057 West Fireweed Lane, Suite 100, Anchorage, AK 99503

Abbott Loop | Airport Heights | Basher | Bayshore – Klatt | Bear Valley | Birchwood | Campbell Park | Chugiak | Downtown | Eagle River
Eagle River Valley | Fairview | Girdwood | Glen Alps | Government Hill | Hillside Huffman – O'Malley | Midtown | Mountain View
North Star | Northeast | Old Seward – Oceanview | Portage Valley | Rabbit Creek | Rogers Park | Russian Jack Park | Sand Lake
Scenic Foothills | South Addition | South Fork | Spenard | Taku – Campbell | Tudor Area | Turnagain | Turnagain Arm | University Area



Part II – The Coalition Meeting*

**May start before 7pm*

ACTION	ESTIMATED TIME
1. Meeting Opening – Chair Edgington	--
2. Education Topic 2.1 Council Updates – Girdwood through Portage Valley <i>Council Updates: Girdwood, Glen Alps, Government Hill, Hillside, Huffman / O'Malley, Midtown, Mountain View, North Star, Northeast, Old Seward / Oceanview, Portage Valley</i>	15 minutes <i>(1 minute per council, then time for other councils with urgent business)</i>
3. Education Topic – Representative Reports 3.1. Mayor – Marie Husa 3.2. Assembly – Christopher Constant, Chair 3.3. School Board – Andy Hollman, President	20 minutes <i>(5 min each with time for questions)</i>
4. Education Topic – Planning Department 4.1. Comprehensive Plan - 10 Year Update	15 minutes
5. Education Topic – ACDA 5.1. Midtown District Plan	20 minutes
6. Comment Period	<i>If Applicable</i>
7. Adjourn	--

Federation of Community Councils Board of Delegates Meeting

Wednesday, February 19, 2024 | Hybrid
Draft Minutes

PART I – THE BOARD MEETING

1. Call to Order and Establish Quorum: Mike Edgington, Chair

- a. The meeting was called to order at 6:03 p.m.

Zoom meeting being recorded, including the "Chat". There is no expectation of privacy.

FCC Delegates in attendance (25)

Abbott Loop - Lizzie Newell
Airport Heights – *Not Present*
Basher – *Not Present*
Bayshore/Klatt – *Not Present*
Bear Valley – Kaitlyn Jackson
Birchwood – *Not Present*
Campbell Park – TJ Andrew
Chugiak – Darryl Parks
Downtown – *Not Present*
Eagle River – Chuck Homan

II

Eagle River Valley – Alex
Jorgensen
Eklutna Valley – *Not Present*
Fairview – *Not Present*
Girdwood (GBOS) – Mike Edgington
Glen Alps – *Not Present*
Government Hill – Bob French
Hillside – Bruce Vergason
Huffman/O'Malley – Jason Norris
Midtown – Kris Stoechner

Mountain View – Phil Cannon
North Star – *Not Present*
Northeast – Pamela Raygor
Old Seward/Oceanview – Gary Meaders
Portage Valley – *Not Present*
Rabbit Creek – John Riley
Rogers Park – Marilyn Pillifant
Russian Jack – Kathleen Plunkett
Sand Lake – Evan Leaf
Scenic Foothills – Patrick LeMay
South Addition – John Thurber
South Fork – *Not Present*
Spenard – Sarah Preskitt
Taku-Campbell – Kandi Hayes
Tudor – *Not Present*
Turnagain - Cathy Gleason
Turnagain Arm – Michael Packard
University Area – Steven Callaghan

Others in attendance:

FCC Arianna Bellizzi, Executive Director
FCC Ali Rambo, Office Administrator
Andy Holleman, President of the Anchorage School
Board
Barbara Jones, Mayor's Office Representative
Chelsea Ward-Waller - CIP Coordinator,
Municipality of Anchorage - Project Management &
Engineering
Jasmin Smith – Mountain View Alternate
Patti Higgins – Abbott Loop Alternate
Karen Pletnikoff – Turnagain Alternate

2. Consent Agenda

- a. **Approval of Agenda**
- b. **Approval of Minutes**
 - i. Consent agenda approved by assent, passed unanimously.

3. Education Topic: 2024 Budget & 2025 Budget

- a. Staff talked about some funds will be returning to the Municipality from the 2024 budget, & the update on the 2025 budget is the FCC won't have to wait for a 2025 Budget Amendment, & instead the Assembly has enough leftover funds from the 2024 budget to appropriate them into 2025. Assembly Member Brawley drafted a Resolution to allow for the Assembly to appropriate the \$38,000 to the FCC to fulfill the budget increase request.
- b. Lizzie Newell brought up the question of reoccurring donation to the FCC, but there's no current way to do that easily. How could the FCC or individual Councils implement this? Executive Director Arianna Bellizzi explains that she is currently looking into something like this, & is trying to find a program that would work best for Councils.
- c. An idea was presented to create a policy around donations & how they work before the funds start coming in.

4. Education Topics: Vision Thru Action 2025 – Strategic Planning & April Volunteer Recognition Month

- a. Vision Thru Action 2025 – Strategic Planning
 - i. The Executive Director talked about the upcoming Summit the FCC is hosting – Day 1 is for FCC Delegates. The purpose of Day 1, with the help of a facilitator work towards creating core values & a strategic plan to set the FCC up with a 5-year plan.
 - ii. The goal for this is for the attendees to act as a committee that will make a recommendation for a strategic plan for the FCC Delegates Board will then vote on as a body.
- b. April Volunteer Recognition Week
 - i. An idea was presented by staff for Councils to choose one volunteer from each individual Council to recognize them for their hard work, & thank them for their time.
 - ii. The deadline for Councils to send names to the FCC for their volunteer – March 30, 2025.

5. Discussion Topic: Nominations for Vice-Chair

- a. Kandi Hayes of Taku Campbell self-nominated. John Thurber South Addition politely declined a nomination.
- b. A motion to close the nominations & move to vote was made by Patrick LeMay & seconded by Evan Leaf

- c. Kandi gave a brief speech after the election was completed, noting her more recent journey into Community Council work, & looks forward to getting her feet wet.
- d. Kandi Hayes was elected as Vice-Chair of the FCC Executive Board, by consent. The next FCC Elections are in May.

6. Decision Topic – Retention Policy

- a. Board Chair Mike Edgington mentioned the changes made at the last FCC Delegates meeting about the addition of the retention of Zoom meeting recordings.
- b. Executive Director Arianna added that there were questions about adding more Zoom licenses, the cost has been built in going forward. The official retention period for standard Community Council meetings will be a year, & special meetings / committee meetings will be held for less time for the purposes of space.
- c. UAA Archives will take digital or physical copies of things, however, they would prefer not to receive the digital & physical versions of documents.
- d. A question was brought up about the types of digital media they take, do they accept thumb drives / CD / Tapes, etc? There weren't specifics on what format the UAA Archives wouldn't take, & Arianna will follow up with the answer to that question.
- e. Another question presented was can Councils save their own Zoom recordings – They can & the FCC is happy to show Councils how to log in & download their past recordings. Some Councils save them into hard drives, or upload them to Youtube.
- f. A question was posed about how Councils might learn how to use / upload their meetings to Youtube & FCC staff offered to look for resources to share, to help teach those who are unfamiliar with the process.
- g. A motion was made to adopt the policy by Evan Leaf, & seconded by Patrick LeMay & Kandi Hayes. The motion passed unanimously.

7. Comment Period

- a. There was a question about summer meeting dates, Staff clarified that currently we have meetings through the summer with July's meeting being a picnic. However, if a meeting needs to be cancelled, we'll take it up at that time.
- b. There was a suggestion posed that Councils could use the poll system that Zoom uses for voting – Staff will look into it to determine if the FCC can use it due to certain voting restrictions for non-profits & follow up with Councils.
- c. Board Chair Mike Edgington moves to adjourn the 1st portion of the meeting, seconded by Evan Leaf.

PART II – FCC COMMUNITY COUNCIL COLLABORATION MEETING

1. Meeting Opener: Chair Edgington

2. Education Topic

a. Council Updates: Abbott Loop through Fairview

- i. **Abbott Loop** – Met via Zoom in January, there was some confusion due to a Planning & Zoning Public Hearing notice, some people didn't know the meeting was via Zoom due to the notice listing the address of the Abbott Loop Community Council meeting location. They will be following up with Planning & Zoning for a re-schedule for the hearing. They also experienced some technical difficulties with the recording. Staff offered to follow up after the meeting.
- ii. **Bear Valley** – Didn't meet recently – No major updates
- iii. **Campbell Park** – Didn't meet in December, but met in November & Dave Donnelly came to talk to their Council about the 6 schools that were facing closure. There was conversation about the Education Center on Boniface moving into one of the Elementary Schools for cost savings.
- iv. **Chugiak** – Meeting the next day, & holding their elections. They recently passed a motion of Support of Loretta French Park getting turf replaced, in hopes it opens availability for girls sports in the summer.
- v. **Eagle River** – Recently had an Executive Board member resign, there has been light attendance lately, Eagle River is having a new road built this summer & the Eagle River Community Council voted to recommend the naming of the road Pipple Place in honor of the Pipple Family contributions to Eagle River. They're excited to see Artillery Road & Glenn Highway intersection on the list for TIP amendment 3 that is currently open for public comment. The State has also entered the design phase for Glenn Highway & Hiland rd intersection, ERCC is in support of the design for the overpass. The Board voted the Chugiak Advisory Board hold a meeting to address concerns about the Gaming Casino.
- vi. **Eagle River Valley** – Reported that they've had a light meeting recently, & had city school board candidates come & talk with the Council.
- vii. **Turnagain** – They are committed to organizing the West Anchorage Candidates Forum, the tentative date as of now is March 11. They're hoping to bring this tradition back.
- viii. **Mountain View** – Next weeks meeting is expected to be a bigger one. There will be a Municipal Representative coming to speak on the topic of homelessness, & tackle the conversation about the growing issue in Mountain View. After their recent vote of no confidence in the Boys & Girls Club, there has been a positive development in the Municipality taking over the Recreation Center & re-instilling the programs where possible in June.
- ix. **Taku Campbell** – Recent meeting had a vote of no confidence in the Taku Campbell Secretary, Elections for the Executive Board will be held in April.

- x. **Rogers Park** – They will be moving their March meeting date a week later due to spring break. They've recently had conversations on the Seward to Glenn Connection, & passed a Resolution after Bob Butera & Dave Evans were guiding forces. Planning & Zoning will take public comments until Feb 28th.
- xi. **Rabbit Creek** – At the last meeting, a member of the community brought forth a Resolution due to the looming fire season. They're working on getting letters sent out expressing concern, & urging for fire prevention to get it on people's radar.
- xii. **South Addition** – Spoke on recent camp abatements in their area, & posed the question of where the displaced people are going after each abatement.

3. Education Topic

- a. **Mayor's Office:** Barbara Jones, Deputy Chief of Staff
 - i. Barb from the Mayor's office discussed the Mayor's office staff's plan to visit every Community Council twice a year, starting in March, & the Mayor's intention to engage with Community Council presidents. Barb also mentioned the Mayor's newsletter & the application process for community grants. A question was raised about the priority for abatements near creeks, schools, & parks, which Barb promised to address with the homeless team.
- b. **Assembly:** Christopher Constant, Chair
 - i. Not Present at this meeting
- c. **School Board:** Andy Holleman, President
 - i. Lots of budget talks lately, they had 140 people testify at their last meeting. There are talks of repurposing the Nunaka Valley Elementary, & Lake Hood Elementary for other programs / charter schools. ASD is in a bizarre funding situation, they are attempting to prepare a budget, without knowing what the State will provide. There are a lot of positions being cut, including considering cutting High School Hockey & swimming, along with middle school sports. There were concerns brought up about moving charter schools into repurposed elementary schools & affecting local traffic.

4. Education Topic - Vision Thru Action 2025 – Officer Training

- a. March 16 is officer training for Community Councils, to come & participate / learn skills about leading a Community Council & creating a vision for the future for that Community Council. There will be multiple presentations, & guest speakers, including the Ombudsman & Chair Constance from the Assembly in the first part of the day, then there will be an Ethics training & Council strategic planning.

5. Discussion Topic – Survey on the Mayor’s Office attendance at Council Meetings

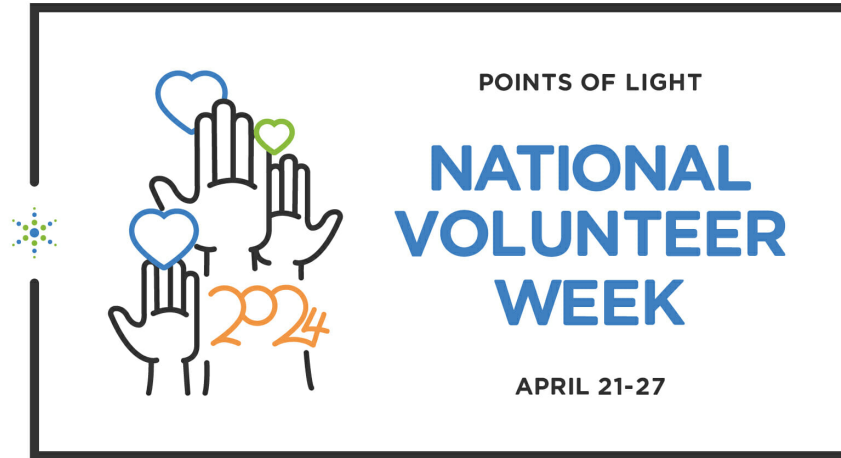
- a. The FCC conducted a survey on mayor's office attendance at Community Council meetings. The survey results indicate that most Councils are dissatisfied with the current level of attendance & prefer more frequent visits, specifically every other month for 15-30 minutes. The board discussed whether to share the survey results with the mayor's office & how to address the mismatch between community preferences & the administration's proposal. Some members suggest exploring alternative communication methods, such as monthly reports or newsletters, to maintain regular updates from the mayor's office.

6. Education Topic – CIP Surveys – Chelsea Ward-Waller, MOA PM&E

- a. Chelsea Ward-Waller discussed the upcoming launch of the Capital Improvement Program (CIP) survey, set to hopefully begin on March 1st & run for three months. The survey will be available online & will include multiple training sessions to assist Councils in entering & prioritizing projects. The survey will also be available for public education, allowing community members to share their opinions on the CIP. Chelsea also addressed concerns about the user-friendliness of the survey tool, promising to work on improving the interface. There will be 2 training sessions on CIP Process, one outline what the CIP process is on March 11, & March 18 being a hands-on training on how to use the program.
- b. There was a motion made to extend the meeting by 5 minutes, Mde by Evan Leaf, seconded by Sarah Preskitt.
- c. The conversation ended with a discussion on what constitutes a CIP project & the importance of providing feedback to the relevant authorities.

7. Comment Period – None

Adjourn – Meeting was adjourned at 8:05 pm.



Celebrate National Volunteer Week by Nominating Your Community Council's Member of the Year!

Join us in celebrating National Volunteer Week! Since 1974, this annual event, hosted by Points of Light, has recognized the invaluable contributions of volunteers. Under the theme "Celebrate Service," we honor those driven to make a difference. The Federation of Community Councils is proud to participate by seeking nominations for "Member of the Year." We're looking for individuals who demonstrate exceptional dedication to their Community Council, creating inclusive spaces and championing citizen engagement in government.

Nomination Process:

- Each Community Council is encouraged to submit one nomination.
- Nominations must be received via email by March 30th. FCC staff will confirm receipt and request further details.
- Nominations can be submitted by the President/Chair, Executive Board, or the full Council. Formal resolutions are not required.

Recognition:

- Nominees may be featured on the FCC website and social media platforms.
- The FCC will provide an Award Certificate to the Council, and can assist in presenting the award during April meetings.

**Let's celebrate the heart of our Community Councils.
Nominate your Member of the Year by March 30th!**

The *new* FCC Website is set to launch April 16th!

We are so excited for this digital facelift and the new features that are coming.

The website is a living resource, and the launch of the website will not mean it is 100% complete.

Edits will be completed as much as possible prior to launch and will continue after launch.

Community Councils will also be able to have access to edit their webpage (after launch), following Website Procedure. Staff will continue to be available to assist with or manage Council pages.

We recommend all Community Councils appoint one person to be the website head, handling edits and interfacing with FCC Staff. If no one is appointed, the president or chair will be the default contact.

March 20th: FCC Staff outreach to Presidents to set up website updates via Zoom

- Community Councils should appoint one person at their primary point of contact for Website updates.
 - If not appointed, the president or chair will be the default contact.
- Staff & CC appointee will schedule a Zoom walk through of the new and old websites and staff will note changes that should be made.
- Note: The new website is in its rough draft stage and may not be fully polished for these walk throughs.
- Changes will be made as soon as possible but cannot be guaranteed prior to launch.

March 27th: Board of Delegates Website Walk Through

- A Zoom webinar where Staff will walk Board members through the website updates and new features.
- Specific changes to Council pages should be scheduled through Staff on a separate meeting.
- This webinar will be open to Board members only.

April 9th: Website Training #1 @ 5pm via Zoom

- Prior to launch, Staff will be available to walk Council representatives through basic website changes and answer questions.

April 16th: Website Launch!

- Training documents and videos will be available at launch for Council officers.
- Councils will be given emailed access to their webpage upon request.

April 17th: Website Training #2 @ 6pm via Zoom

- Post launch, Staff will be available to walk Council representatives through basic website changes and answer questions.



Website Link: https://communitycouncils.org/servlet/content/2025_summit.html



Scan to visit website page.