

Community Councils Center

Electronic Mailing List Distribution Policy

An electronic copy of a Community Council mailing list will be made Available to the appropriate Community Council on the following basis:

1. A Community Council presents meeting minutes in which the Council membership has been told the purpose for acquiring the list, a motion supporting the request is offered, and a majority of the membership votes to approve the Council's purpose and request. The minutes must be signed by the Secretary (either permanent or acting) who recorded the minutes at the meeting.
2. The list can only be used for the stated purpose.
3. Only the Councils Center maintained lists will be used for monthly mailings.
4. All bulk mailings from the Council have to be handled by the Councils Center Staff.
5. Further electronic copies of the list have to be requested in the same manner.

Federation of Community Councils Board of Delegates Policy (3/19/97)