

## Board of Delegates Agenda Explainer

Welcome to the November 2024 Agenda! To better help facilitate the Board of Delegates meeting in an efficient manner, the agenda has been re-organized over the last few months. We wanted to take a moment to explain some of the changes. Attached you will also find a quick reference for Robert's Rules.

- THE BOARD MEETING VS. THE COALITION MEETING
  - **Purpose:** To clarify what is being discussed during different parts of the meeting and what role the delegates hold during that time.
  - **The Board Meeting:** where delegates learn and discuss the business of the non profit known as the Federation of Community Councils. Delegates act within their role as non profit board members.
  - **The Coalition Meeting:** where delegates learn and discuss the work of Community Councils. Delegates act as representatives of their Community Councils.
- ESTIMATED TIME
  - **Purpose:** To ensure the meeting runs efficiently and to respect the time of all present.
  - **How It Works:** The Chair will keep time of each section and respectfully remind delegates and presenters when the time allotted has been reached.
- CONSENT AGENDA
  - **Purpose:** To streamline meetings by consolidating routine items that don't require debate into a single agenda item for efficient approval.
  - **How It Works:** Before the meeting, all members should be familiar with the items on the consent calendar, and if anyone has an objection to any item, they can request to have it removed from the consent agenda and discussed separately.
  - **Approval Process:** The chair will ask if there are any objections to approving all items on the consent calendar as a group; if no objections are raised, the entire consent agenda is considered approved with a single vote.
  - **Request To Pull An Item:** If a member feels a question cannot be adequately answered within the consent agenda format, they can request to have that specific item removed from the consent agenda for separate discussion.
  - **No Need For A Motion:** Typically, simply stating the desire to remove an item is sufficient to have it pulled from the consent agenda.
- EDUCATION TOPIC VS. DECISION TOPIC VS DISCUSSION TOPIC

- **Purpose:** To help delegates understand the objective of the topic and properly prepare.
- **Education Topic:** To inform participants about a topic, often including background details and relevant data. *Example – reports from Municipal branches such as the Mayor’s Office, the Assembly, and ASD*
- **Discussion Topic:** To introduce a new item OR openly exchange perspectives, brainstorm ideas, and explore different angles on a topic. *Example – a introducing new policy for the FCC.*
- **Decision Topic:** To reach a conclusion or choose a course of action on a specific issue. *Example – final discussion and ratification of a new policy for the FCC.*
- COUNCIL UPDATES
  - **Purpose:** To efficiently hear updates from councils so that none are excluded without monopolizing the entirety of the meeting.
  - **How It Works:** 11-13 Councils each meeting will have 1 minute to report on what is happening in their council. Any remaining time will be open floor for additional councils to report on any urgent business. Councils will get to report 3 – 4 times annually.
  - **Breakdown:** The bottom of the agenda will show which councils are reporting for that meeting.
    - ◇ Group A (A thru F): *Abbott Loop, Airport Heights, Basher, Bayshore/Klatt, Bear Valley, Birchwood, Campbell Park, Chugiak, Downtown, Eagle River, Eagle River Valley, Eklutna Valley, Fairview*
    - ◇ Group B (G thru P): *Girdwood, Glen Alps, Government Hill, Hillside, Huffman/O’Malley, Midtown, Mountain View, North Star, Northeast, Old Seward/Oceanview, Portage Valley*
    - ◇ Group C (R thru Z): *Rabbit Creek, Rogers Park, Russian Jack, Sand Lake, Scenic Foothills, South Addition, South Fork, Spenard, Taku/Campbell, Tudor Area, Turnagain, Turnagain Arm, University Area*