

# **Federation of Community Councils, Inc.**

## **Board of Delegates**

### **Minutes of April 17, 2013 meeting**

#### **Meeting called to order at 6:04 PM by Chair, Brit Szymoniak.**

President Brit Szymoniak called the meeting to order at 6:04 pm. A quorum was established and the agenda approved by consent.

President Szymoniak requested that the minutes for the March FCC meeting be reviewed for any changes. Cathy Gleason stated that we should add under the Manager's report section that Al Tamagni's suggestion that we could use the scanner in the FCC office to store documents from individual community councils. It was agreed. Al Tamagni then made a motion that the minutes be approved as amended, Tom Freeman seconded and the minutes were approved.

#### **FCC Delegates in attendance:**

Abbott Loop	Al Tamagni, Sr.
Bayshore/Klatt	Bob Laule
Chugiak	Deborah Jones
Eagle River Valley	Thomas C. Freeman, Jr.
Fairview	Sharon Chamard
Government Hill	Kyle Stevens
Huffman O'Malley	Christine Monette
Mountain View	Kep Pierce
North Star	Gordon Glaser
Northeast	Bob Reupke
Old Seward/Ocean	Teri Fetherhoff
Rogers Park	Bob Churchill
Spenard	Jason Bergerson
Tudor	Tod Butler
Turnagain	Cathy Gleason
University Area	Joanie Nardini

#### **Others in attendance included:**

Kathleen Plunkett	Anchorage School Board
Brit Szymoniak	FCC Chair
Mark Butler	Councils Center Manager
Shalon Harrington	Office of the Mayor

Troy Swanson	Office of the Mayor
Christine Chesnut	MOA Office of Management and Budget
Evan Pfahler	Airport Master Plan
Jessica Abbott	Airport Master Plan
Michelle Kitter	Anchorage Historical Preservation Commission
Sgt. Cindi Stanton	APD Crimes Against Children Unit
Russell Kell	UACC
Kyle Smith	Chugiak High School student

**No one present from the Assembly.**

There was no report or representative from the assembly. We had been notified that the representatives were not able to attend due to conflicts in scheduling but may be attending our May meeting.

**Anchorage School Board – Kathleen Plunkett.**

Kathleen Plunkett stated that the ASD budget had been increased in the areas of transportation and security. She also stated that Ed Graff had been appointed and approved for the position of ASD superintendent. Also the new school board members had been approved by the assembly at their last meeting. She mentioned some of the counselor positions which had been targeted for elimination have now been funded so each school would have at least one counselor.

**Presentations:**

**Capital Budget Issues – Office of the Mayor, Shalon Harrington**

The Mayor's office had a number of representatives primarily reporting on budget issues. Shalon Harrington, Intergovernmental Affairs Director, for the Muni stated that she wanted to discuss the budget and some of its impacts on the Municipality. She introduced Christine Chesnut from the Office of Management and Budget and Troy Swanson. She stated that a number of key items in the budget were being considered by Governor Parnell. In her opinion there was a strong possibility that items would be vetoed by the Governor as he had stated he might be vetoing some of his own programs.

It appeared based on revenue projections that next year would be more challenging budget than this year. She asked that the community councils submit their priority list for capital projects which is currently out for fiscal year 2015, calendar year 2014. She stated that if we want to make changes to the list after it is out, we can contact city

officials in transportation or the Mayors office. She stressed the importance of providing quality input and following the project lists through the approval process.

Troy Swanson, Special Assistant in the Mayor's Office, spoke in more detail about the input process regarding these projects. He directed us to the Muni website at MUNIBUDGET.org and the survey icon at the top left hand side of the page. The process envisions having each community council appoint one person who will have final responsibility for completing the survey and submitting it. These administrators are the only individuals who will be able to complete and submit the form to the Muni for their individual community council.

Any community council member can log in and review any other community council's project list, however they cannot make any changes to other community council's project lists. These individual project lists provide basic information about the individual community council as well as the project lists. He stated we can review and comment on existing projects and/or add new ones. We can indicate we do not support a project, but we cannot delete one. Individual members of each community council can and hopefully will complete the forms and submit them to the administrator of the process for their community council.

If you want to change the order of the projects on your list you can drag and drop them. If you need addition cost numbers you can request those through either Shalon Harrington or Christine Chesnut. After the list is finalized by the administrator for each community council and submitted, it will be reviewed by city officials within the Mayor's and transportation offices. There was some concern about how to deal with multi-year or multi-phase projects as sometimes these can be confusing or difficult to identify. It was suggested that the Muni assign an identification number that would stay with the project for easier identification. Ms. Chesnut thought this was a good idea and committed to looking into it and reporting back to us.

#### CONTACT INFORMATION:

Shalon Harrington 343-6783 [HarringtonS@muni.org](mailto:HarringtonS@muni.org)

Christine Chesnut 343-4494

Troy Swanson 343-6908 [SwansonTD@muni.org](mailto:SwansonTD@muni.org)

#### **Green Dot Project – Anchorage Police Department, Sgt. Cindi Stanton**

Sargeant Cindi Stanton of APD made a presentation on the Green Dot Program. The object of this program is to lower the incidents of interpersonal violence. Historically we had used red dots to indicate incidents of criminal or/violent acts. This program is aimed at encouraging individuals to take actions to prevent or stop violent acts.

Under this program we would be using green dots to indicate actions taken to prevent or stop acts of violence. It was stressed that the actions people take should not put themselves or others in danger of serious harm and to be within legal limits. It is hoped that by identifying these individual acts it will encourage others to take actions to reduce interpersonal violence. Green Dot wants to capitalize on this is creating a momentum for a social movement, encourage individual choices, and create a shared vision. That vision could be summarized in that violence is not okay here!

This program has the support of many organizations including the Anchorage Police Department, Anchorage School District, and Standing Together Against Rape (STAR). If we all choose to do what we can to reduce acts of violence we can reduce the chances of something bad happening to others including both ourselves and those closest to us.

### **Anchorage's Neighborhood Historical Preservation Plan – Anchorage Historic Preservation Commission,Christine Bennell and Michelle Ritter**

These plans are being created to identify historic areas and building within Anchorage neighborhood by neighborhood. The intent is to begin with Anchorage and then move out to Eagle River and Chugiak. There will be public meeting scheduled to inform the people as to what the plan is, how it works and how people can participate. This group is working with the Anchorage Centennial Committee. Cathy Gleason suggested they go individual neighborhood as some would contain more historical buildings than others. Brit Szymoniak suggested they use an open house model for their meetings.

### **Anchorage International Airport Master Plan -- Evan Pfahler, Anchorage Master Plan Project Manager**

Update provided an update report on the Ted Stevens Anchorage International Airport. He said the objective of the update is to insure the airport is operating safely and efficiently. What they are looking for is where we currently are and where we need to go from here. There will be an open house of May 23rd to discuss alternatives at the Coast International Inn at approximately 7 p.m. He stated they currently have approximately 600 names on their e-mail list for public comment. It is their intent to respond to each individual who provides a comment. At this point they have involved 65 stakeholders in this process. You can make comments in a variety of ways, including attending meetings, writing letters, or on line. They attempt to provide opportunity for comment on line for two weeks after an open house. Comments which have been submitted will be made available for review by the public however they will be sanitized to protect the identity of the individual submitting the comment.

**CONTACT INFORMATION:**

Evan Pfahler (907) 865-2275 [evan.pfahler@rsandh.com](mailto:evan.pfahler@rsandh.com)

**Standing Committee Reports:**

**Chair Brit Szymoniak** stated that our MOA contract for 2013 has been signed by the FCC but has not yet worked its way through the Municipality purchasing process. Once approved, then the FCC will immediately file invoices for our 2013 First and Second Quarter funds (a total of \$40,000) that is due to us. Mark Butler has been following up at the direction of the President. The President stated Mark Butler's efforts to attain these funds has been "awesome".

The Chair will be meeting with Ernie Hall, Chair of the Anchorage Assembly and Darrell Hess, Anchorage Municipal Ombudsman soon.

**Treasurer Kep Pierce**

The fiscal reports were handed out for review. We had had to take funds for operating expenses and salaries out of the FCC Corporate account until we can receive our funding per the grant

**Councils Center Manager Mark Butler** presented the FCC Manager's report. He stated by Wednesday, April 24, 2013 that the back end of the new FCC website would be up and operating so that the site is accessible by those who use Apple computers and handheld computing devices. A June 1<sup>st</sup> date has been set for a simple "beta" test site so that community councils will be given an opportunity to review the website and offer suggestions for changes.

**New Business:**

**Nomination of Officers for the FCC**

The nominating committee for the upcoming election of FCC officers (Bob Reupke-Northeast, Kyle Stevens-Government Hill, Gordon Glaser-North Star) reported that they currently had the following individuals who had either been self nominated or nominated by someone else:

Chair	Brit Szymoniak
Vice Chair	Al Tamagni, Sr. and Dick Tremaine
Treasurer:	Kep Pierce
Secretary:	No nominations yet received

Al Tamagni nominated Bob Churchill for secretary and Tom Freeman seconded. His name was added to the list of nominees.

Nominations were left open until the May meeting when nominations will be closed and the election held.

### **Old Business:**

#### **FCC Bylaw and Policy Changes**

Al Tamagni brought us up to date on the bylaw changes that we suggested and voted on last year for the by-laws, fiscal policy and personnel policy. These changes were discussed and approved last year, however we had failed to change the language in the actual documents.

Handout #1 was the Amended By-Laws of the Federation of Community Councils. We were directed to Article VIII, Section 2: Annual Financial Review, section (a). Section 2 . This section will now read: **Annual Financial Review.** (a) **The Corporate year shall be from January 1<sup>st</sup> to December 31<sup>st</sup>.** (b) The books of the corporation shall be subjected to a financial review by the finance committee, or a certified public accountant appointed by the Board of Delegates, **at the end of the calendar year** of the corporation. The financial review shall be provided to the Board of Delegates. Gordon Glazer moved to adopt and Kyle Stevens seconded.

Handout #2 was the Federation of Community Councils Financial Policies & Procedures. We were first directed to section IV, B, 3, c which will read: Checks made out to “**cash**”, “**bearer**”, etc. We were next directed to section XIII, 2 which adds, **“Payments on grants will be made on the 1<sup>st</sup> and 15<sup>th</sup> of the Month.”** We were directed to section XV, A, 1. in which the language **“within QuickBooks”** was eliminated. Gordon Glazer moved for adoption and Tom Freeman seconded.

Handout #3 was the Federation of Community Councils, Personnel Policy, updated April 18, 2012. We were directed to Article VI, 6.02.01 the words ‘**their**’ and “**they desire**” will be eliminated. We were then directed to 6.04.3 the word “**their**” would be eliminated. Gordon Glazer moved for adoption and Tom Freeman seconded.

Sharon Chamard suggested we add a provision for allowing the manager after the evaluation period to include a written statement regarding anything with which they may disagree contained in their evaluation in case of adverse comments or pending disciplinary action. The president stated that due to time constraints at this meeting, if we had other suggested changes they could be submitted by e-mail or brought up at the May meeting.

Al Tamagni, Sr. was to make the agreed-upon changes to documents and bring them to the May 15, 2013 FCC meeting for review.

**No Council Sharing at this meeting.**

**Public Comments:**

**Best Beginnings Read Program, Barbara Brown**

Barbara made a presentation on an interesting reading program that constructs story tracks which are stories in parts put on display posts which can be used on outdoor trails and read while individuals walk, bike, etc. along the trails and other public places.. This is meant to encourage both literacy and reduce obesity. This program can be reviewed at: Bestbeginningalaska.org.

**Meeting Adjourned before 8 p.m.**