

# TURNAGAIN COMMUNITY COUNCIL BYLAWS

Amended and Adopted November 2, 2017

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## ARTICLE I. COUNCIL NAME

The name of this organization shall be the Turnagain Community Council, hereinafter referred to as the "Council" or the "Body." The Council was formed and its first bylaws were adopted on October 9, 1975.

## ARTICLE II. COUNCIL BOUNDARIES

The geographical boundaries adopted by the Anchorage Assembly on July 8, 2003 (AO 2003-75), and associated maps (Maps 6, 6a and 12) listed under Anchorage Municipal Code (AMC) §2.40.040 shall apply to this Council, subject to review of community council boundaries as required by AMC §2.40.040. Interpretation of the maps shall be as provided in AMC §2.40.090B. See attached reference map and physical description of the Council boundaries.

## ARTICLE III. COUNCIL AUTHORITY

The Council has authority only as set forth in AMC Chapter §2.40.

The Council is an independent, not-for-profit, voluntary, self-governing association composed of members as defined in Article VI of these bylaws and AMC Chapter §2.40.

Community councils are created by the Anchorage Municipal Charter to afford citizens an opportunity for maximum community involvement and self-determination.

There shall exist between the Council and local government a cooperative relationship.

## ARTICLE IV. PURPOSE – ENDORSEMENTS

A. Purpose: The purpose of the Council is to provide a direct and continuing means of citizen participation in local affairs, and provide:

1. A process to work on subjects of common interest and problems, as provided in AMC Chapter §2.40; and
2. A forum to interact with other council members, candidates for public office, community leaders and sponsors of proposed government legislation, ballot initiatives, public events and functions, projects, and other matters which may affect the Council.

B. Endorsements:

1. The Council may pass resolutions to support or oppose proposed Municipal, State, and Federal rules or regulations, ballot initiatives, community projects, or other community issues brought before the Council.
2. The Council shall not endorse or give the appearance of endorsing, supporting, or aligning itself with
  - a. Any political party;
  - b. Any candidate for local, state or federal elected office; or
  - c. Any organization advocating a partisan agenda.
3. The Council shall not allow a third party to circulate a petition during a Council meeting.

## ARTICLE V. FUNCTION

The Council's functions include:

A. In regard to the Anchorage Comprehensive Plan:

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1. Evaluate compliance with the plan and associated neighborhood or district plans, alerting Municipal officials to, or proposing appropriate action to address inconsistencies with the plan and its adopted elements as described in AMC §21.01.080 and listed in Table 21.01-1;
  2. Conduct a continuing review and study of the plan and associated neighborhood or district plans to determine its workability within the Council's geographic boundaries, and to advise Municipal officials on appropriate action regarding proposed modifications or additions to the plan;
- B. Assume leadership and propose action in regard to enforcement of existing laws or ordinances, pursuit of rights under existing rights or ordinances, desired or proposed changes in, or additions to, laws or ordinances, or any matter of policy regulation;
- C. Respond to local government proposals or concerns submitted to the Council, per AMC §2.40.060;
- D. Work with local government, agencies, and non-government entities to accomplish Council goals, including goals which may have an area-wide impact;
- E. Receive and review notices to the Council from Municipality of Anchorage Departments including those noticed under municipal code:
1. §2.30.120.C, Alcohol Beverage Control Board license applications and renewals;
  2. §10.55.030, Permits for teen nightclubs and cultural performance venues;
  3. §10.80.026.D, Marijuana establishment license applications and renewals;
  4. §21.03.020.H, Land use proposals, including Marijuana Special Land Use Permit applications and renewals;
  5. §24.35.020, National security road closures;
  6. §25.30.025.E, Disposal of Municipal land requiring voter approval; and
  7. Other notices received from Municipal departments requiring input or action by the Council.
- F. Advise the Assembly of the Council's annual priority list of Capital Improvement Projects by filing a copy with the Municipal Clerk when the list is submitted to the Administration;
- G. Participate in the community meeting process under municipal code §21.03.020.C when the notice from the applicant is timely.
- H. If deemed appropriate by the Council, establish a Neighborhood Responsibility Plan with a marijuana establishment as outlined in municipal code.
- I. Review and provide input as appropriate other land use proposals of interest to the Council.
- J. The Council President or designee shall be responsible for notifying the Municipal Clerk of a change in the designated contact for direct notice to the Council, or of a change in the legal status or the Council (incorporation, loss of corporate status, dissolution).

## **ARTICLE VI. MEMBERSHIP**

- A. Eligibility: Any person eighteen (18) years of age or older whose primary place of abode is within the Council's geographic boundaries, a non-resident property owner, a business owner, or a representative of a nonprofit organization as described in AMC Chapter §2.40 with a physical premises located within the Council's geographical boundaries is eligible to be a member of the Council. A person may be a member of more than one community council if they qualify for membership. Business owners and nonprofit organizations must possess one or more of the following in order to be a member:
1. a valid Alaska business license;
  2. a valid Alaska professional license;
  3. valid incorporated status under Alaska law; or

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4. tax exempt status under federal law.
- B. Attaining Membership: Any person who qualifies under section A is a voting member upon signing the member attendance roster at any general or special Council meeting.
  - C. Designations: If more than one (1) qualifying resident shares the same habitual, physical dwelling address, each may be a Council member. Alternate designations for resident memberships shall not be recognized. Property owners shall be the owner of record. Per AMC §2.40.030 non-resident property owner, business owner, and nonprofit organization memberships are single memberships, and shall have a designated primary representative and may have a designated alternate representative.
  - D. Proof of Residence: The Council may request proof of a member's residence within the Council's geographic boundaries by requesting to see a form of identification showing current address.
  - E. Dues: No dues or any financial contribution are required as a condition of membership, voting, or participation in Council business.

## **ARTICLE VII. MEETINGS**

### **SECTION 1. GENERAL PROVISIONS**

- A. Participation: All Council meetings shall be open to the public. The Council has a policy and practice of open membership and meetings to encourage the participation of all persons in the community.
- B. Quorum: A quorum of members shall be as follows:
  1. For the transaction of business at any General or Special Council or committee meeting, quorum shall be a majority of those members present and voting.
  2. For the transaction of business at any Executive Board meeting, quorum shall be any three (3) Executive Board members.
- C. Agendas: After consulting with the Executive Board, the Council President shall prepare a draft agenda in advance of a Council General or Special meeting, to be sent with the public meeting notice. The agenda shall include the body's approval of the meeting's agenda and approval of minutes of the previous meeting(s), when available.
- D. Meeting Records: The Council Secretary shall take minutes or record the proceeding of all Council meetings and furnish the Council a copy of those minutes, if possible, at the Council's next General meeting and through the Council's website. All General and Special meetings are required to follow this procedure. Executive Board and committee meetings are required to provide a written summary or brief oral report at the next General meeting.

### **SECTION 2. TYPES OF MEETINGS**

The Council meetings may include, but are not limited to:

- A. General Meeting: A regularly scheduled meeting of the membership. There shall be a minimum of four (4) General membership meetings per calendar year and at least one (1) meeting quarterly. It is the practice of the Council to meet for two (2) hours the first Thursday of every month, September through June, at a time and place designated by the council.
- B. Special Meeting: A meeting of the membership, outside of the General meeting, to deliberate on one or more issues identified on the meeting agenda. Only items listed in the meeting notice can be acted on. A special meeting may be called by a majority of the Executive Board, or by written petition of ten (10) Council members, delivered either in writing or electronically to the business address of the Council, attention Turnagain Community Council President. The Council members included on the petition may circulate notices and make meeting arrangements if the Executive Board does not act.
- C. Committee Meeting: A committee meeting shall be called by the committee chairperson and shall take place at the time, date and location agreed to by the committee.

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- D. Executive Board Meeting: An Executive Board meeting may be called by the President or any three (3) Executive Board members. Any action taken as a result of the meeting shall be reported to the Council at the Council's next General or Special meeting, whichever occurs first. The agenda must allow time for Council members present to address the Board.

### SECTION 3. MEETING NOTICE REQUIREMENTS

#### A. General, Special, and Executive Board Meeting Notice

1. Advance Notice: All General, Special and Executive Board meetings should notify the membership at least seven (7) days in advance of the planned meeting, except as provided in Articles XIV and XV. The notice shall state the date, time, and place of the meeting, and the reason for the meeting. The notice should include a meeting agenda if there is more than one agenda item. Cancellation of a meeting should be noticed as soon as possible.
  2. Methods of Notice: For all General, Special and Executive Board meetings, a meeting notice may be given to members via e-mail and other electronic notices and shall be published on the Council's website. Notice may also be given through Council newsletters, mailings, newspapers, publications, school distribution, and/or submitted to the Federation of Community Councils (or current municipal contractor) for electronic distribution.
  3. Content of Notice: General and Special meeting notices shall include the following information:
    - a. Meeting time, date and place;
    - b. Agenda, with short description of each agenda item and presenter name(s), if applicable;
    - c. Proposed resolutions or draft comment letters for the Council's consideration;
    - d. The President and Executive Board's contact information;
    - e. Minutes of the previous meeting, if available;
    - f. Meeting notices, announcements and project updates, if available;
    - g. The Council's Assembly and Legislative representatives' contact information; and
    - h. An Americans with Disabilities Act (ADA) accommodation disclosure.
- B. Committee Meeting Notice: Notice of committee meetings shall be given by the committee chair, by the method(s) agreed to by the committee. Email or telephone notification to members is the preferred method. The notice shall state the meeting time and place and, if appropriate, specific items to be discussed. The committee chair is only responsible for notifying his/her committee members by the means which the committee has decided upon. The committee chair shall communicate the time and place of the meeting on request by a nonmember interested in attending. The chair shall advise the body at the General meeting following the committee's creation who and how the membership can contact to find out meeting times, dates and meeting place.

### SECTION 4. MEETING PROCEDURE

- A. Meeting Conduct: Meetings shall be as informal as the number of participants will allow, but Robert's Rules of Order, Revised, shall apply for Council and special meetings for all matters not covered by the bylaws.
- B. Speaking Procedures: An individual speaking is encouraged to state their name before speaking. The chair may limit members' time, the number of questions or comments. Meetings shall be run in a manner intended to increase the public expression and discussion of opinions held by Council members on matters of community concern. A limitation imposed by the Council on this rule must apply equally to all.
- C. Presiding Officer's Right to Debate: When acting as chair, the presiding officer shall remain impartial, but retains the right to debate. If the chair wishes to speak to an issue during a meeting, the chair will relinquish their position to another member until the motion has been voted on by the body or temporarily put aside by a motion.

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- D. Order of Business: New business introduced from the floor which requires a recommendation from the Council should not be voted upon until the following meeting, thereby permitting notification of all members of the business item.
  - E. Vote Recording: Any vote taken on other than internal procedural matters of the Council will be reported in their entirety to include the number of “yeas,” “nays,” and abstentions of the members.

## **ARTICLE VIII. VOTING**

### **SECTION 1. VOTER ELIGIBILITY**

- A. Eligibility: Any member of the Council as defined in Article VI, Section B shall have one vote. If a single individual possesses several kinds of property or businesses within the definition for membership qualification, or meets the definition of member in more than one category, he or she shall still have just one vote. Nonprofit organizations and business owners shall have one vote each.
- B. Proxy Voting: There will be no proxy voting. A member must be present at the time of the vote in order to cast a vote.
- C. Determining Validity: Any vote may be challenged. The member attendance roster shall serve as the official list of eligible voters.

### **SECTION 2. ELECTION OF OFFICERS**

- A. Elected Positions: The members shall elect a President, Vice President, Secretary, Treasurer and two Board Members at Large at the November Council meeting.
- B. Nomination Process: At the Council’s October meeting, the Council shall form a Nominating Committee to solicit members to run for election of Council positions. The Nominating Committee shall seek out and encourage members to run for these positions, and receive names of any interested individuals from other Council members. Council members who wish to run for an elected position may nominate themselves or be nominated by any Council member.
- C. Election Notice: The notice for the November meeting shall include the names of nominees and a notice to the membership that nominations will be accepted from the floor.

## **ARTICLE IX. REPORTING OFFICIAL COUNCIL POSITIONS**

- A. Communicating Official Council Positions: The President or designee shall be charged with communicating official positions of the Council in a timely manner to the appropriate entities. The Council’s official positions on community matters may be communicated through resolutions, motions, position letters or emails, and oral testimony at government or agency meetings.
- B. Positions: Any official position voted on and approved by the Council remains in effect as the Council’s official position on the matter, until new action is taken that amends or changes the position.
- C. Record of Communications: All official communications and responses shall be reported on or provided as part of the minutes at the next General meeting.
- D. Public Testimony: In public testimony, no officer or member may commit the Council to a position not previously voted on by the membership and reported in the meeting minutes.
- E. Council Representation to Other Entities: A member serving as a designated Council representative on an official committee or stakeholder group, or their designee, shall provide a written or oral summary to the Council at the next General meeting. The designated member(s) of such committees or stakeholder groups should seek the membership’s input and guidance on all matters of interest to the Council, and may relate the Council’s traditional views and actions previously taken.

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## **ARTICLE X. EXECUTIVE BOARD—OFFICERS—QUALIFICATIONS—TENURE—RECALL—VACANCIES**

### **SECTION 1. EXECUTIVE BOARD**

- A. **Composition**: The Council shall have an Executive Board comprised of the officers of the Council.
- B. **Authority**: The authority of the Council is held by the members. The Executive Board's authority to act on behalf of the Council is limited to the delegations of authority granted it by these bylaws and through an act of the membership.
1. The Executive Board may represent the interests of the Council on matters deemed to be time-sensitive and requiring a response from the Council before the Council's next regular meeting, or by calling of a special meeting.
  2. All positions and commitments to Council action made by the Executive Board must be ratified by the Council. Following the Executive Board action, the action must be presented to the Council at its next Council meeting for ratification. If the Council objects to the Executive Board's action, said action becomes null and void. When an action becomes null and void, notification shall be sent to relevant entities within 10 days, as applicable, that the Executive Board's action has been invalidated by the Council.
- C. **Duties**: The duties of the Executive Board include:
1. Serve as the Council's point of contact;
  2. See that members' questions and complaints about Council issues are responded to and addressed;
  3. Meet regularly to address Council business;
  4. Represent the expressed views and interests of the Council;
  5. Notify Council members of projects, events and items of interest to the Council;
  6. Notify members of the time, date and place of all Council, Executive Board and special meetings in a timely manner;
  7. See that meeting minutes are presented to the Council for review and acceptance at the next general meeting, when possible;
  8. Receive and review requests for Council action and after review, present information to the membership and, where appropriate, make a recommendation to the Council at its next meeting;
  9. See that records and correspondence of the Council are maintained for the periods of time as defined in Article XII, available to members, and transferred to the newly-elected board at the end of each term;
  10. Serve as the body, or designate another body, on behalf of the Council to oversee any formal agreement entered into with another party; and
  11. Ensure that the Council's bylaws are followed.

### **SECTION 2. OFFICERS**

- A. **Officer Positions**: The elected officers of the Council shall be a President, Vice President, Secretary, Treasurer, and two Members at Large.
- B. **President**: The duties of the President include:
1. Serve as the presiding officer during Council meetings, Executive Board meetings and in other situations as necessary;
  2. Supervise conduct of Council business;
  3. Appoint a committee to see that the Council's annual priority list of Capital Improvement Projects is submitted to the Municipality;

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4. Represent the Council as Delegate to the Federation of Community Councils (FCC), or appoint a delegate from among the officers; and
  5. Perform all duties incident to the office and such other duties as may from time to time be appropriate and as assigned by the Council.
- C. Vice President: The duties of the Vice President include:
1. In the absence of the President, perform the duties of the President; and
  2. Act as parliamentarian for Council meetings.
- D. Secretary: The duties of the Secretary include:
1. Keep the minutes of the all Council and Executive Board meetings;
  2. See that records and correspondence of the Council, including a list of active Council committees and designated Council representatives, are maintained according to Article XII; and
  3. Present Council and Executive Board meeting minutes to the members for review and acceptance, if possible at the next Council meeting.
- E. Treasurer: The duties of the Treasurer include:
1. Administer funds of the Council, including any accounts held in the Council's name, as specified in Article XIII;
  2. Regularly (at least quarterly) report the status of the Council's finances, in addition to an annual financial report; and
  3. With Council authorization, initiate disbursements from the Council banking account(s).
- F. Board Members at Large: The Board Members at Large do not have specific duties, but may perform duties as assigned.
- G. Immediate Past President: While not mandatory, the immediate past president is encouraged to participate on the Board in a non-voting advisory role.

### SECTION 3. QUALIFICATIONS

- A. Eligibility: Candidates running for an elected position must be a member of this Council and have attended two (2) council meetings in the 12-month period preceding the Council's election of officers for which he or she is a candidate.
- B. Absences: In each term, an officer who accumulates unexcused absences from three (3) or more either Executive Board meetings or General meetings, automatically forfeits his or her elected position.

### SECTION 4. TENURE

- A. Term: Officers will be elected for one-year terms. The term of office is January 1 thru December 31 of each calendar year.
- B. Partial Term: A President or Vice President elected to fill a partial term of three (3) months or less shall be eligible for three full consecutive one-year terms in that position. All other officers elected to fill a partial term of three months or less are not subject to term limits.
- C. Term Limits: Terms shall be as follows:
1. Election to the offices of President and Vice President for up to three (3) consecutive one-year terms is permissible, at which point the individual is no longer eligible for that position until the following year, except as provided in sections 2 and 3 below.
  2. An exception may be made for a past President who holds the position of Vice President at the time the existing President resigns or is no longer able to serve. In this case, the individual can temporarily assume the duties of President until there is a new special election held to fill the President position.

3. If the President or Vice President have already served three consecutive terms, and during the election of the upcoming term there is no other candidate for that position on the ballot or a nomination from the floor, the President or Vice President may seek a fourth one-year term.
4. All other officer positions are not subject to the three consecutive one-year term limits.

## **SECTION 5. RECALL**

- A. **Grounds for Recall**: Any officer who engages in illegal or inappropriate conduct, misrepresents the Council's positions, or acts in a way that is harmful to the Council, may be subject to recall.
- B. **Recall Process**:
  1. A simple majority in a Council meeting may initiate the process for and vote to hold a recall election for an officer, to be held at the next scheduled meeting, if possible.
  2. The Council will form a recall committee, comprised of the Board members not subject to recall and/or other Council members as approved by the body, to review the evidence presented for recall and make a recommendation to the Council.
  3. The meeting notice in which the recall election is to take place shall include a notice of the proposed recall and the name of the officer.
  4. During the portion of the meeting in which recall is discussed, evidence shall be presented, and the officer under consideration for recall shall have an opportunity to address the Council on the issue.
  5. A two-thirds (2/3) vote of no confidence in a Council meeting is required to recall an officer. The officer may be present for the vote, and may cast a vote.

**SECTION 6: VACANCIES**: If an officer is unable to complete his or her term for any reason, the remainder of the term of the vacated position shall be filled by a special election by the Council at its next meeting.

## **ARTICLE XI. COUNCIL COMMITTEES**

- A. **Committees**: Committees may be established by the Council at any time and for the purpose of reviewing, reporting and advising on matters of interest to the Council.
- B. **Committee Membership**: Except as specified in Article X, Section 5(B), any Council member shall be given the opportunity to serve on a Council committee.
- C. **Appointment of Chair**: The committee chair(s) will be selected by committee members.
- D. **Reporting to the Council**: Committees shall from time to time report their progress to the body, as required in Article VII, Section 1(E).
- E. **Tenure**: Except for any standing committee established in these bylaws, committee is dissolved when its task has been completed, or discharged by a Council vote.
- F. **Land Use, License and Permit Review Committee**:
  1. A standing committee shall review applications and renewal applications provided to the Council from the Municipality requiring Council input or action, or specified in Article V, Sections E and I of these bylaws, or other land use proposals of interest to the Council.
  2. **Membership**:
    - a. Any Council member may serve on the committee.
    - b. A Committee member with a direct interest in an application must disclose this interest to the Committee and the Council. The member may participate in discussion about the application. The Chair may determine whether it is appropriate to restrict this member's vote in committee.
    - c. The Executive Board may remove a Committee member if it is deemed in the best interest of the Council.

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3. Duties:

- a. Review applications, prepare findings or items of interest to the Council, and to present findings and any recommended action to the Council;
- b. Prepare written comments about the application for review and approval by the Council;
- c. Ensure written comments are submitted on behalf of the Council regarding the application, following Council approval or as specified in Subsection (4) below;
- d. Unless otherwise directed by the Council or the Executive Board, ensure that oral testimony is provided on behalf of the Council regarding the reviewed proposal at a public hearing.

4. Special Authority:

- a. The committee is granted special authority to act independently on an application if:
  - i. The application's timeline for comment does not allow for discussion of the application at a regular Council meeting; and
  - ii. The Council or Executive Board does not call a Special Meeting to address the application.
- b. The committee shall prepare and submit written comments to the Executive Board for approval prior to submission.
  - i. If the committee's comments are disapproved by the Executive Board, the committee shall not submit those comments as written.
  - ii. If the Executive Board does not respond in a timely manner, the committee is empowered to submit the comments.
- c. Comments submitted under special authority shall be presented to the Council at its next meeting for retroactive approval.

G. Final Council Position: If at its next meeting the Council disapproves of the comments previously submitted under special authority, the Council shall take steps to retract or amend the comments to accurately reflect the position (or lack of position) taken by the Council on the issue.

## **ARTICLE XII. COUNCIL RECORDS – ACCESS – RETENTION**

- A. Member List: The membership list and meeting attendance rosters shall only be used for official Council business.
- B. Availability of Records: All Council records including written correspondence, electronic correspondence, meeting minutes, resolutions, and other documents shall be available to the membership. Meeting minutes, resolutions and other official public reports of the Council's positions shall be made available to the public on the Council's website or a similar platform. Members, upon giving reasonable notice to the Executive Board, shall be granted access to or a copy of any Council record.
- C. Use of Council Communications: Officers shall not use the website, e-mail account(s) or other official means of the Council's communications for non-Council business.
- D. Retention: All Council records including written correspondence, electronic correspondence, meeting minutes, resolutions, and meeting rosters being kept for the purpose determining members' voter eligibility, and mailing lists, shall be retained.
- E. Archival Preservation: The Council may turn over Council records considered to have historical significance to a public entity for preservation.

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## ARTICLE XIII. FINANCES

- A. Receiving Funds: The Council may raise and spend funds. The Council may receive non-tax-deductible gifts, grants, contributions, or in-kind donations from members or other entities.
- B. Managing Funds: Funds collected by the Council shall be deposited into one or more accounts at an established financial institution, with the Treasurer being responsible for all deposits and accountings.
- C. Disbursements: The Treasurer and one other officer shall authorize each check or withdrawal. If the Treasurer is not available, two (2) other officers may authorize the transaction.
- D. Quarterly Reporting: The Treasurer will present a financial report at least quarterly of each calendar year to the membership during a Council meeting.
- E. Annual Report: An annual financial report approved and signed by the Treasurer, the President and one or more members chosen by the Council as reviewer at the November meeting, showing all the Council's receipts and expenditures over the preceding calendar year, shall be made to the Council at its January meeting.
- F. Discretionary Limit: The Council officers are authorized, without the prior approval of the Council to expend up to One Hundred Dollars (\$100.00) to meet ordinary and necessary council expenses. To expend more the officers must first receive the council's prior approval.
- G. Donations by the Council: The Council shall approve, by a vote in a General or Special meeting, any and all monetary and in-kind donations by the Council or by member(s) in the Council's name.

## ARTICLE XIV. CHANGES TO THE BYLAWS

- A. Process: Proposed bylaw changes must be noticed and discussed at a minimum of one Council meeting prior to the meeting at which action will be taken. The notice shall include a statement of the articles to be changed, the draft language proposed, and the reason(s) for the change. The bylaws may be amended, revised, or repealed by a two-thirds (2/3) vote of the members present at a General or Special meeting.
- B. Reporting to the Municipality: Within 45 days of approval by the membership, bylaws amendments shall be filed with the Municipal Clerk for acceptance by the Municipal Assembly as required by AMC Chapter §2.40. It shall be the responsibility of the Council President, or designee, to timely notify the Municipal Clerk regarding bylaws amendments.

## ARTICLE XV. DISSOLUTION OF THE COUNCIL

- A. Process: Unless otherwise provided by law, dissolution may occur by vote of three-fourths (3/4) of the members present at a Special Council meeting called for that purpose. A proposal for dissolution of the Council must be noticed at least 30 days prior to a meeting at which the proposal will be discussed, and another notice must be given at least 30 days prior to the Special meeting at which action will be taken. The notice shall include a brief statement proposing dissolution, and the reason(s) for dissolution.
- B. Disposal of Council Assets: If the Council is dissolved by law or by this Article, the Council's property, including, but not limited to, funds remaining in the Council treasury after all obligations are met, may be donated. The Council's donation shall be made to the Federation of Community Councils, or current municipal contractor, for community councils' use, or to another non-profit organization if designated in the dissolution action.
- C. Reporting to the Municipality: Within 10 days of dissolution by the membership, a statement of the dissolution action shall be filed with the Municipal Clerk by the Council's designee.

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**I attest:** A draft of the bylaws amendment adding one At-Large Member to the Executive Board and removing term limits for officers other than President and Vice President (Articles VIII and X) was noticed

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on October 2, 2017, and presented to the Turnagain Community Council membership at its meeting on October 5, 2017, for their consideration to adopted. The membership of the Turnagain Community Council at its General Meeting on November 2, 2017, voted to amend these bylaws. These bylaws were previously amended on October 6, 1977, November 1982, November 3, 1994, January 10, 2002, November 6, 2003, November 4, 2004, June 4, 2015, and May 5, 2016.

*Cathy L. Gleason*

Cathy L. Gleason, Turnagain Community Council  
Acting President

11/3/17

Date