



Municipality of Anchorage

April 20, 2006

Dear Community Councils:

It is again time to begin the annual review of the capital project needs for Anchorage. The first step in this process is the **Community Council Survey**. Input from your Council is an important factor in developing the 2007-2012 Capital Improvement Budget/Program (CIB/CIP).

The survey includes a list of capital projects planned for your council area. The projects listed are those currently included in the Approved 2007-2011 Capital Improvement Program (CIP).

The **primary goal** of the survey is to have Community Councils provide an **overall priority ranking** of all capital projects in their council area and suggest any additional projects that are not listed.

All documents discussed below are available on MOA's website at the following address:
<http://www.muni.org/omb/ombhomepage.cfm>

HOW TO PROCEED:

- STEP 1:** Review and discuss the merits of the capital projects appearing on the attached list of capital projects for your community council.
- STEP 2:** Suggest changes using the *ADDITIONS/DELETIONS* form (enclosed) to nominate projects not appearing on the survey form or to propose deletion of projects included on the survey form.
- STEP 3:** Develop an overall priority ranking for all capital projects of benefit to your Council, including projects you may have included on the *ADDITIONS/DELETIONS* form. Rank #1 should represent *your Council's* highest priority capital project, #2, your second highest priority, and so on. Submit **ONE** consolidated survey response that shows **ONE** ranking number for each project.
- STEP 4:** Mail, fax, email, or hand deliver your Council's Survey response to the Office of Management & Budget (OMB), 632 W. 6th Ave., Room #860, Anchorage, AK 99501, 249-7701 (FAX) **by no later than June 23, 2006**. Email: holmesba@muni.org

In addition to the list of projects in your community council area and a form to add/delete projects, the following documents are provided for your use:

- Annual CIB/CIP development process
- Frequently Asked Questions about the CIP development process
- Calendar re: 2007-2012 General Government CIB/CIP and Capital Matching Grant Program

Should you have any questions regarding your survey response, please contact Bruce Holmes at OMB by calling 343-4479. Your contributions help to improve the quality of life in Anchorage. Thank you for your time and efforts.

Sincerely,

Mark Begich
Mayor

2006 TENTATIVE SCHEDULE
2007-2012 CAPITAL BUDGET/PROGRAM DEVELOPMENT
(AS OF 3/28/06)

ACTION	SCHEDULE
DISTRIBUTE COMMUNITY COUNCIL SURVEY	APRIL 21
COMMUNITY COUNCIL QUESTIONNAIRE DUE TO OMB	JUNE 23
DELIVER PRELIMINARY BUDGET TO ASSEMBLY	AUGUST 31
PROPOSED CIB/CIP SUBMITTED TO ASSEMBLY	OCTOBER 2
ASSEMBLY WORK SESSION - BUDGET OVERVIEW	OCTOBER 20
ASSEMBLY WORK SESSION - DETAILED BUDGET PRESENTATION	OCTOBER 20/27 or 11/4
PUBLIC HEARING #1 - CIB/CIP	OCTOBER 24
PUBLIC HEARING #2 - CIB/CIP	NOVEMBER 7
ASSEMBLY ADOPTION - CIB/CIP	NOVEMBER 21*
DISTRIBUTE APPROVED CIB/CIP BOOKS/POSTING TO OMB WEBSITE	DECEMBER

* AMC would allow adoption within 14 days of a public hearing AND no later than 12/10

Capital Improvement Program (CIP)

Frequently Asked Questions

- 1. What is the "Capital Improvement Program" (CIP)?**
 - ✓ A six-year funding plan for "general government" capital projects¹.
 - ✓ A framework for decisions on future local bond and state grant requests.
 - ✓ Proposed by the Mayor and approved by the Assembly.
[The CIP Includes, but does not program, the latest federal funding plan proposed in the Anchorage Metropolitan Area Transportation Solutions (AMATS) Transportation Improvement Program (TIP)]
- 2. Who identifies projects and funding for inclusion in the draft CIP?**
 - ✓ **In the General Government CIP**, projects are identified and proposed by each department:
Project Management & Engineering (PM&E): Road, safety, drainage, pedestrian, traffic projects.
Office of Economic and Community Development: Parks, trails, libraries.
Anchorage Fire Department: Fire equipment and facility needs.
Anchorage Police Department: Police equipment and facility needs.
Public Transportation: Transit equipment and facility needs.
Maintenance and Operations: Municipal facility and fleet needs.
- 3. How does each department identify and prioritize projects?**
 - ✓ Each department maintains a list of capital project needs.
 - ✓ Throughout the year, each department adjusts its needs list to delete projects completed and to add new projects.
 - ✓ New projects are identified through: a) municipal or state agency comments; b) Community Council recommendations; c) calls from elected officials, and; d) suggestions from the public.
 - ✓ Each Department uses standard criteria for evaluating, scoring, and ranking all projects in their department. For example, PM&E uses 15 criteria established to evaluate transportation projects.
- 4. Where does capital project funding come from?**
 - ✓ Bonds: Primary funding source is voter approved bonds.
 - ✓ Federal: secondary funding source is federal funding programmed through the AMATS TIP
 - ✓ State: Legislative grants also provide funding, but more sporadic based on state budget status.
 - ✓ Mill Levies: The Chugiak/Eagle River/Birchwood area residents approved special taxes that fund road and parks projects, following priorities established by their local road and park boards.
- 5. What is the typical schedule for development of the CIP?**
 - ✓ In the spring, OMB routes project lists to the community councils for comments.
 - ✓ Each department evaluates projects identified and develops a prioritized needs list.
 - ✓ In May, OMB provides departments with proposed funding levels for next six years.
 - ✓ In June, departments submit their draft CIP to OMB for distribution and review by other departments.
 - ✓ In the summer, the Administration reviews the consolidated preliminary CIP.
 - ✓ In late summer, adjustments are made by each department to reflect Administration comments.
 - ✓ In September, the draft CIP is submitted to the Assembly.
 - ✓ In November and December, following public hearings on the budget, the Assembly approves the CIP.
 - ✓ In February, the Assembly holds a public hearing and then approves bond ballot propositions.
 - ✓ In April, voters decide on bond propositions in a municipal election.
 - ✓ In May, the Legislature finalizes its capital budget.
 - ✓ In June, the Governor adjusts and/or approves the State legislative capital budget.

¹ Separate CIPs are prepared by Anchorage School District and municipally owned utilities. In the Municipal Utility CIP, projects are identified and proposed by each utility:

Municipal Light and Power: Electrical facilities within their service area boundaries.

Anchorage Water and Wastewater Utility: Public water and sewer facilities.

Municipality of Anchorage

Community Council Survey Capital Projects Needs Ranking Survey

PROJECT TITLE (ALPHABETICAL)	Comm Council Priority Rank
Turnagain	Rank #

ANCHORAGE PARKS & RECREATION Jeff Dillon, Director, 343-4562

Balto Seppala	<input type="text"/>
Coastal Trail Buffer near Lyn Ary Park	<input type="text"/>
Didlika Park	<input type="text"/>
Earthquake Park	<input type="text"/>
Hunnington Park	<input type="text"/>
Lloyd Steele Park	<input type="text"/>
Lyn Ary Park	<input type="text"/>
MARGARET SULLIVAN PARK / WESTCHESTER LAGOON	<input type="text"/>
Pt Woronzof Park	<input type="text"/>
Spenard Beach Park	<input type="text"/>

PROJECT MANAGEMENT & ENGINEERING Jim Lamson, CIP Coordinator/PME, 343-8120

35th Ave and McRae Rd Upgrade - Wisconsin St to Spenard Rd	<input type="text"/>
Fish Creek Improvements - Inlet to Lake Otis Pkwy	<input type="text"/>
Forest Park Dr Traffic Calming - Hillcrest Dr to Northern Lights Blvd	<input type="text"/>
Forest Park Dr Upgrade - Hillcrest Dr to Northern Lights Blvd	<input type="text"/>
Lakeshore Dr Extension/Upgrade - Aero Ave to Wisconsin St	<input type="text"/>
Marston Dr/Foraker Dr RID	<input type="text"/>
Milky Way Dr Surface Rehab - Aero St to Wisconsin St	<input type="text"/>
Northern Lights Blvd Upgrade Phase IV - Postmark Dr to Nathaniel Ct	<input type="text"/>
Point Woronzoff Dr Upgrade - Postmark Dr to west end	<input type="text"/>
Turnagain Area Traffic Calming and Safety Improvements	<input type="text"/>
Turnagain Blvd Upgrade - 35th Ave to Spenard Rd	<input type="text"/>
Turnagain Elem Walkway - Halleys Comet Cir to 32nd Ave to McKensie Dr	<input type="text"/>
Turnagain Pkwy Surface Rehab - Illiamna Ave to Northern Lights Blvd	<input type="text"/>
Turnagain St Upgrade - Northern Lights Blvd to 35th Ave	<input type="text"/>

State Roadways Jim Lamson, CIP Coordinator/PME, 343-8120

Hillcrest Off-Ramp - Minnesota Drive to Hillcrest Drive	<input type="text"/>
Minnesota Dr Northbound Expansion - 16th Ave to 26th Ave	<input type="text"/>
Minnesota Dr Right Turn Lane onto westbound Northern Lights Blvd (NHS Intersection Improvements)	<input type="text"/>