

HOW TO JOIN THE NORTH STAR COMMUNITY PATROL

You can complete these steps in any order.

E-mail north.star.community.patrol@gmail.com or call Kenny Powers, 907-351-5219, with questions.

Step 1: Fill out the Patrol application form.

This tells us who you are and makes sure we have basic information on all our Patrol members.

You can apply either *online* (<https://goo.gl/forms/DioXPvxikHukEJkP2>) or on *paper* (attached). If you fill out a paper application form, please put it in Eva Gardner's mailbox at 1900 Arctic (the mailbox is on the alley). If you have previously filled out this form, you do not need to reapply.

Step 2: Complete a background check.

Background checks are required for all patrollers. The easiest way to do this is through the Anchorage Police Department Ride-Along Program, which screens all applicants before allowing them to participate. You can complete the program on your own schedule, but you must apply for it and be approved in order to join the NSCP.

To apply:

1. Fill out the Anchorage Police Department Ride-Along application form. The application is available online at <https://www.muni.org/Departments/police/Documents/Ride-along%20application.pdf> and is also attached. You can e-mail it, fax it, or drop it off in person at APD as directed on the form.
2. When you receive a message from APD approving you for the Ride-Along Program, please forward it to north.star.community.patrol@gmail.com OR put it in Eva Gardner's mailbox at 1900 Arctic (the mailbox is on the alley).

In the alternative, you can pay for the Alaska State Troopers to run a full background check and provide the results to us. Please contact us if you would like more information on this option.

If you have had an in-state background check for work within the past five years, we may be able to waive this requirement. Please contact us if that is the case.

Step 3: Attend a meeting or meet with a Patrol Committee member.

All Patrol members are required to meet with a committee member to learn how the Patrol operates before being approved for patrolling. We will be holding a meeting from **6:00-7:30 p.m. on Wednesday, May 17**, at the home of Kenny Powers, 560 West 21st Ave. If you cannot make this meeting, please e-mail north.star.community.patrol@gmail.com to set up a one-on-one meeting.

Step 4. Review the Patrol rules.

These are online at

<https://docs.google.com/document/d/1ft7A8bLy6Cecofvu8GPTgcJ6syEm0vi42rWQndbe9kU/edit?usp=sharing> and attached. By joining the Patrol, you agree to follow these rules.

Once you complete all these steps and are approved, you will receive a high-visibility Community Patrol vest and can start patrolling!

**NORTH STAR COMMUNITY PATROL
APPLICATION FORM**

Name:

E-mail:

Phone number:

Are you a:

renter

homeowner

business owner or representative

**How many years have you lived in the
North Star area?**

**How are you interested in helping with
the patrol?**

patrolling

administration

taking a leadership role

undecided

**Have you had a background check in the
State of Alaska within the past five
years?**

yes

no

Comments/questions:

*Please return this form via e-mail to north.star.community.patrol@gmail.com **OR** place it in Eva Gardner's mailbox, 1900 Arctic Boulevard (mailbox is on the alley between 19th and 20th). All information provided will be used only for Patrol purposes.*

North Star Community Patrol Organizing Documents

Adopted by the North Star Community Council on October 12, 2016.

Statement of Purpose

The North Star Community Patrol (NSCP) is to be the eyes and ears of the North Star Community Council and its residents. NSCP's responsibility is to report suspicious or criminal activity, help citizens in emergencies, educate the community about public safety, and to assist the Anchorage Police and Fire Departments, other law enforcement agencies, and area neighbors in fostering a safe, drug-free, crime-free, and healthy community.

A patroller's chief purpose is to be a:

- *vigilant observer
- *visible mobile crime deterrent
- *thorough and accurate report writer

As a community, we are welcoming and respectful of all individuals. We celebrate the diversity and unique qualities that each member of our community brings to our collective experience. To ensure these values are respected in our patrol effort, and that our patrol efforts are conducted safely and responsibly, the North Star Community Council has instituted the following rules and policies.

I. Patrol Organization

1. NCSP will be comprised of a Coordinator (or multiple Co-Coordinators) and an unspecified number of Patrollers. NCSP is organized under and subject to the ongoing authority of the North Star Community Council.
2. The Coordinator is responsible for:
 - a. Maintaining an active roster of patrollers, including contact information, vehicle information, proof of insurance, and copies of all required training certificates;
 - b. Serving as the first point of contact for issues that arise in connection with NCSP.
3. NCSP is authorized to appoint the Coordinator or Co-Coordinators, and to formulate its own rules regarding shifts, scheduling, and other day-to-day operational matters.
4. NCSP shall hold regular meetings.

II. Patroller Eligibility Requirements

NSCP patrollers must satisfy all of the following requirements:

1. Be a resident of the North Star Community Council area, or represent a business located within the area.
2. Be at least 18 years of age.
3. Undergo a background check (NCIC & APSIN) by the Alaska State Troopers or other screening mechanism approved by the NSCP.

All patrollers who will be engaged as a driver in vehicle patrolling must also hold a valid Alaska Driver License and auto insurance.

III. Patrol Rules, Powers, and Duties

1. Patrollers must respect the following priorities at all times while on patrol:

Priority 1: Patroller safety

Priority 2: Following the law

Priority 3: Observing and deterring criminal activity

2. Patrollers must ensure they are highly visible while on patrol. For example, they should use vehicles identified as patrol vehicles with signs, patrol jackets, vests, hats, or other visible means to identify patrollers to the public.
3. Patrols may be either vehicular, on foot, or on bike. No patroller may patrol alone at any time. All patrols must consist of at least two patrollers.
4. Patrollers must carry a working means of two-way communication (two-way radio, cell phone) on every patrol. Patrollers must keep the Coordinator informed of their activities throughout their patrol shift.
5. Patrollers may not report for duty intoxicated or under the influence of alcohol, drugs, or performance-altering medication. Patrollers may not consume any such substances while reporting for or going on patrol.
6. Patrollers may not carry firearms, night sticks, tasers, or other weapons capable of causing serious bodily injury.
7. Patrollers may carry flashlights, pepper spray, and other devices that will aid in patrol duties without creating the potential to inflict serious bodily injury.
8. Patrollers do not possess any special law enforcement authority. They do not have police powers, cannot make an arrest, and must not confront, attempt to apprehend, or arrest a suspected criminal.
9. Patrollers may take any safe, legal action that they would be authorized to do as private citizens.

IV. Patroller Reporting Requirements

Patroller responsibilities include a duty to report. When reporting an incident or observation, patrollers must use a standard form of reporting that includes:

Date and time

Information should be as specific as possible.

Description of type of activity

For example, vandalism, theft, consumption or sales of drugs or alcohol, other suspicious activity. Descriptions should be as detailed as possible.

Location

Specify the street address and indicate where the activity occurred (in the home, front yard, back yard, alley, etc.).

Physical description of person(s) involved

List (1) height, (2) weight or build, (3) hair color, (4) eye color, (5) race/ethnicity or other distinguishing physical characteristics, (6) age, and (7) color and style of clothing.

Mode of transportation, if relevant:

Indicate whether the person involved was on foot, on bike, in a vehicle. Include a description of any bike or vehicle used (make, model, color, style, license plate number).

Other reports made

State (1) whether the information was reported to any other authorities, such as APD or AFD, (2) indicate how and when the report was made (online or by phone), and (3) include the report number if applicable.